

## Using LiveScribe

### Before the workshop:

- Connect to Livescribe.com.
- From the support dropdown menu, select Echo.
- In the bottom, right corner of the window that opens under Download Echo Desktop, select either Download for Mac (OSX 10.8.5 or later) or Download for PC (Windows 7 or 8 or later).
- Run/install the application.

### At the workshop once you have information on a pen to download to your computer:

- Open Echo Desktop.
- Connect pen to USB (through the provided cradle if using a workshop pen.)
- While connected to the internet, follow prompts and wait for the update to the driver to download and install. If updates do not begin automatically, then look under the Help dropdown menu and select “Check for Updates.”
- Accept given name for pen.
- Click "Remind me later" when prompted to register the pen.

***Do not disconnect the pen as it is updating or transferring information.***

### Detailed instructions to create a Livescribe PDF. (I'm a windows user.)

- Record something on the pen. (Tap “record” on the Livescribe paper and “stop” when complete.)
- Dock the pen and wait for information to transfer to your computer.
- Click “Pages” icon on top left of screen.
- Under Active Notebook, select the notebook you were given, such as “Printable Notebook 2” to see the information you wrote. It will appear as green text if you have successfully recorded audio playback.
- Select the page(s) to transfer to pdf.
- Using the dropdown menus select File – Share – Share Pages ... – Computer.
- Click Continue.
- Give filename and location.
- Click Save.
- Top bar on Echo Desktop should flash a message “exported successfully.”
- Find the file and click to open. You’ll be given the appropriate website address.  
<http://www.livescribe.com/player>
- Drag the file into the browser display window. (If you receive the message again to open the file at the web address, then start over and try the “Choose Your Livescribe PDF” button instead of the drop and drag feature.
- Click play. (You must be connected to the internet.)